

**B. Corporate Relationship Manager (on Contract) in the School of Management Sciences (SOMS):**

**Job profile:** The incumbent should be able to groom Management students and make them industry-ready, enhance the image of SOMS in industry, connect with the industry for special talks/seminars/workshops/industry visits; arrange for internships and final placements.

**Essential Qualification & Experience:**

Post graduate in Business Administration/PGDM/CA/ICWA/M Com with First Class or equivalent and at least 5 years of industry experience, ability to independently work with computers, having flair for public relations with working knowledge of management education/institutes. Candidates must have strong industry network and contacts and should have worked in a similar position with well-known B-Schools.

**Pay :** Fixed monthly salary Rs.57,700/- (fixed) for Assistant Professor (on Contract)  
Fixed monthly salary Rs.1,31,400/- (fixed) for Associate Professor (on Contract)  
Fixed monthly salary Rs.1,44,200/- (fixed) for Professor (on Contract)  
Fixed monthly salary Rs.57,700/- (fixed) for Corporate Relationship Manager (on Contract)

**Age :** As per State Govt/University Rules

***DEADLINE FOR SUBMITTING APPLICATION IS 24.09.2021***

*(Hardcopy of the Application will be accepted within 7 days after submission of online application form till 05:00 pm)*

***For applying for the above post, please visit website: <https://www.makautwb.ac.in>***

**FILLING UP / SUBMISSION OF APPLICATION FORM AND OTHER RELATED INSTRUCTIOS:**

1. Six copies of applications (print outs after online submission) must be submitted together with recent passport size photographs, addressed to: **The Registrar, Maulana Abul Kalam Azad University of Technology, BF-142, Sector-I, Salt Lake, Kolkata-700064.**
2. Envelope must be properly superscribed with the post applied for as "Application for the post of Assistant Professor/Associate Professor/Professor/Corporate Relationship Manager (on Contract) in ....."
3. One set of self — attested photocopies of all relevant documents must be submitted along with the application.
4. Application forms submitted by the applicants must be properly filled in all respect and all the entries therein must be substantiated by supporting documents without which such applications would be treated as invalid.
5. Appointment will be made purely on contract basis, which may be extended if the performance of the incumbent during the tenure of his/her service period is found to be satisfactory.
6. The appointment will be made subject to sign the 'Bond of Contact' in the supplied format on Non-Judicial Stamp Paper in Rs.10/- (preferably) and submit it in original to the Office of the Registrar immediately for taking further course of action otherwise his/her appointment may not be taken into consideration. Performance of such Assistant Professor (on contract) will be reviewed every year by IQAC or as decided by the Competent Authority.
7. Assistant Professor/ Associate Professor/Professor/Corporate Relationship Manager (on contract) to prepare themselves for submitting reports in supplied Formats for (i) Half-Yearly Self Appraisal

- Report and (ii) Yearly Self Appraisal Report to be submitted to Registrar.
8. The fixed monthly salary (fixed pay) be given to the Assistant Professor/Associate Professor/Professor/Corporate Relationship Manager (on Contract) subject to the recommendation of the expert committee and approval of the competent authority.
  9. The University may verify the antecedents or documents submitted by a candidate at any time including at the time of appointment or during the tenure of his/her service and in case it is detected during the time of recruitment process and also at any point of time after the appointment that the documents submitted by the candidate are fake or the candidate has deliberately misled by submission of fake/forged documents, his/her candidature/service will be forthwith cancelled/terminated without assigning any reason.
  10. The prescribed essential qualifications/experience indicated above is bare minimum and mere possession of the same will not entitle the candidates to be called for interview. The university reserves the right to raise the cut-off level of eligibility criteria than those indicated under 'Essential Qualifications' for the respective posts. The University will have the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed for the same.
  11. Incumbents to be appointed on final selection to this post are liable to be deputed amongst different locations of the University.
  12. Incomplete application will not be entertained.
  13. University Authority will not be responsible for any postal delay in case receipt of application by the University or receipt of Interview call letter by the applicant.
  14. No TA/DA shall be paid to candidates for attending interview.
  15. Only the selected candidate in respect of the aforesaid post will be intimated accordingly.
  16. Canvassing in any form will lead to the cancellation of the candidature.
  17. The University reserves the right not to fill up the post advertised without assigning any reasons.
  18. In case of any dispute the decision of the University will be final.

**Important dates:**

1. *Date of Publication of Notice : 6<sup>th</sup> September, 2021*
2. *Last date of Receipt of Application: 24<sup>th</sup> September, 2021*
3. *Advertisement Notice No. : MAKAUT/REG/VACANCY/09/2021*

*Registrar*