



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly West Bengal University of Technology)

Office of the Inspector of Colleges

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No. 2237/IC-211/2018

Date : 14.08.2018

**NOTIFICATION**

This is hereby notified for information of all concerned that a few Non-AICTE College has appealed before the Hon'ble Vice Chancellor stating the following:

*“Some of the courses offered by us are fully filled and there is also a waiting list of students wanting to do these courses but we are unable to admit them because of the limitation on the number of seats allotted to us vis a vis each course.*

*We would therefore request you to allow us to take admission of these waiting students in the courses which are in high demand in lieu of the empty seats in courses which are currently less in demand. However the total no. of such increase will not exceed 20% of the total number of seats allotted in that course and the total number of seats allotted to the college covering all courses will stay the same. Please also note that these preference of courses by students would keep on changing from year to year in view of the changing demand patterns of the Industry for manpower.*

*We assure you sir that such liberty will drastically reduce the number of vacant seats in this year as well as in the coming years. It will also not pose any problem for the students as the no. of total seats would remain the same for which the requirement of adequate infrastructure is already being assessed as suitable by the University Inspection Team”.*

It is not understood why the colleges interested for such additional intake have not applied under “[Case – C] Variation in Intake in the affiliated Course(s) of the existing affiliated Institutions” in response to this office Notification No. 2008/IC-186/2018 dated 19.02.2018. It is made clear that as per Regulations of the University the number of students admitted to a course shall be in conformity with the sanctioned intake accorded by the University. It is worthwhile to mention that the sanctioned intake for the Academic Year 2018-19 has already been communicated to all Non-AICTE Colleges vide renewal affiliation letters and on the basis of the said sanctioned intake the Common Entrance Test (CET) for admission in Non-AICTE courses are being conducted. So the suggestion of the colleges to allow them to take admission of the waiting students in the courses which are in high demand in lieu of empty seats of courses which are currently less in demand is contrary to the University Regulations. Furthermore, the maximum intake of any course will not exceed 120 as per decision of the Authority of the University mentioned in the Information Brochure on Guidelines and Other Terms & Conditions of MAKAUT, WB (Non-AICTE) Courses.

However, as desired by the Hon'ble Vice Chancellor it is hereby informed that the colleges interested to take admission beyond the sanctioned intake (affiliated intake) may apply to the University within seven (07) days from the date of issuance of this Notification attaching the following documents pertaining to their college:



1) Floor-wise Plan of the building(s) showing area of each Unit (i.e. Carpet Area of Classroom/Lab/Administrative Office etc.) certified by the architect mentioning his Registration Number. Statement showing justifications to the effect that the additional intake of admission of the course as will be prayed for will be accommodated in the said floor-wise building plan is to be attached.

2) Faculty members details (date of joining, qualification and experience) of all courses attaching the Income Tax Return paid to the Income Tax Authority of the faculty members and Form 16 of all faculty members. Qualifications details with supporting documents of all faculty members attached to the college are to be submitted.

3) Supporting documents of the availability of additional equipments to accommodate the additional intake of any course as will be prayed for are to be attached.

Additional intake of any UG course presently affiliated to the college will only be considered. No application will be entertained in respect of any course where affiliated intake is 120.

After scrutiny of all aspects as detailed herein above, the physical inspection will be carried out. Thereafter, the additional intake admission as will be prayed for will be considered. The colleges applying for this purpose are required to pay the fees as will be prescribed by the University in due course. This additional intake admission will be limited for this academic session (2018-19) only. Most specifically, the additional intake admission if granted against this Notification will not be taken into account in the Academic Year 2019-2020. For getting enhancement of seat of any courses the colleges may apply under "[Case – C] Variation in Intake in the affiliated Course(s) of the existing affiliated Institutions of the Information Brochure on Guidelines and Other Terms & Conditions of MAKAUT, WB (Non-AICTE) Courses" against the Notification to be issued by this Office in the Academic Year 2019-2020.

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(S. K. Maity)  
Inspector of Colleges

Copy forwarded for information and necessary action to :

- 1) The Principal/Director of all Non-AICTE Colleges, MAKAUT, WB.
- 2) The P.A to the Vice Chancellor – This has got reference to the telephonic instruction of the Hon'ble Vice Chancellor on 13.08.2018 at 2.04 PM. Please bring it into the kind notice of the Hon'ble Vice Chancellor.
- 3) The Registrar, MAKAUT, WB – This Notification is being issued in consultation with him.
- 4) The Information Scientist, MAKAUT, WB – with a request to kindly upload this in the Website of the University.
- 5) The Convener, CWMS.

*(S. K. Maity)*

Inspector of Colleges