



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly West Bengal University of Technology)

Office of the Inspector of Colleges

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No. 2238/IC-226/2018

Date : 17.08.2018

To  
The Principal/Director  
All affiliated Colleges under MAKAUT, WB.

Sub: Observance of Teachers' Day on 5<sup>th</sup> September, 2018.

Dear Sir/Madam,

Like previous year the University has decided to observe the Teachers' Day on 5<sup>th</sup> September, 2018. On that auspicious occasion the teachers will be felicitated and they will be awarded. For the purpose of the selection of the teachers who will be felicitated and awarded on that day you are requested to nominate the name of **one teacher** of your Institute after proper assessment on the following criteria.

Sl. No.	Name of the criterion	Marks allotted
01.	Contribution in teaching	25
02.	Contribution in research	25
03.	Contribution in students' motivation	25
04.	Contribution in Institutional development	25

You are requested to assess all the teachers attached to your Institution based on the aforesaid four (04) criteria. After such assessment the teacher who will secure the highest score may please be nominated from your end. Furthermore, supporting documents in respect of aforesaid criteria of the nominated teacher of your Institute may kindly be sent to the University for taking next course of action regarding finalization of selection. All the activities pertaining to the sending of data of the nominated teacher of your Institution will be carried out through online portal (<http://insp.wbut.ac.in/td>).

In view of the above, I am directed to request you to kindly upload the data of your nominated teacher within **30.08.2018**. For user ID and Password Sri Pritimoy Sanyal, Convener, CWMS may please be contacted over phone (9903163135).

Your kind cooperation in this regard will highly be appreciated.

This has got reference to the approval dated 17.08.2018 of the Competent Authority in File No. IC-226/2018.

Thanking you,

Yours sincerely,

  
(S. K. Maity)  
Inspector of Colleges

Copy forwarded for information and necessary action to :

- 1) The P.A to the Vice Chancellor – Please bring it into the kind notice of the Hon'ble Vice Chancellor.
- 2) The Registrar, MAKAUT, WB.
- 3) The Information Scientist, MAKAUT, WB – with a request to kindly upload this in the Website of the University.
- 4) The Convener, CWMS.

(S. K. Maity)  
Inspector of Colleges