Ref No:- MAKAUT/REG/ADM/2024-22   Date: 20-09-2024

Students admitted in In-house UG/PG courses are hereby directed to note the following guidelines for refund of admission fees due to withdrawal/cancellation of admission for the academic session 2024-25.

- Applications submitted within **30ᵗʰ September, 2024** will get full refund.
- Applications submitted between **1ˢᵗ October, 2024 to 31ˢᵗ December, 2024** refund will be made after deducting **Rs. 1000/-**
- Applications submitted after **31ˢᵗ December, 2024** only Caution Money will be refunded as per University norms.

Cancellation applications will be processed as per UGC norms and University guidelines.

Admission Withdrawal/Cancellation Process through ERP Portal:

https://makaut.mastersofterp.in ⟹ **Login** ⟹ **Academic**

Admission Process ⟹ **Admission Cancel** ⟹ **Fill up the Bank Details**

Click on **Submit button.**

(Partha Pratim Lahiri)
Registrar
MAKAUT, WB