



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Advt. No. MAKAUT/REG/FINANCE OFFICER/04

Dated: 05/082024

Online Applications are invited from Indian citizens for appointment to the post of **Finance Officer, MAKAUT, WB** with the following eligibility criteria:

Finance Officer, MAKAUT, WB:

Essential Qualification: (i) Uniformly good academic record with a Master's Degree in Commerce/Finance with minimum 55% marks or its equivalent grade in the point scale wherever grading system is followed.
(ii) Chartered Accountant or Cost Accountant or equivalent professional qualification.

OR

Master's Degree in Business Administration with specialization in Finance.

(iii) 15 (fifteen) years of working experience in management of finance in a Government/University or Institute of Higher Learning/Commercial Establishment of which 5 years must be in higher administrative post involving supervision, control, planning and administration.

(iv) Age not less than 40 years. Relaxable in case of exceptionally qualified candidates.

Desirable: (i) Thorough knowledge of Computer application along with the experience in Software Management System is necessary for the post; (ii) Knowledge of regional languages;

Revised Pay: Level 14 with rationalized entry pay of Rs.,1,44,200/- as per Pay Matrix (PB 37,400-67,000 + GP 10,000) and allowances as admissible time to time.

Online Application fees: Rs.1000/- (Rupees one thousand) only.

Note: (i) The University reserves the right to fix criteria for screening the applications; (ii) The selection will be made on the basis of performance in the interview on the recommendation of the Selection Committee; (iii) The University reserves the right to verify all certificates in original before the interview/joining time and to summarily cancel/terminate the case if the certificates are found false; (iv) Incomplete application shall liable to be rejected; (v) Canvassing or bringing influence in any form shall disqualify candidature of the applicant without notice; (vi) No correspondence or personal enquiries shall be entertained by the University; (vii) In service candidates should apply through proper channel; (viii) Appointment will be made on probation for one year which may be extended depending on the assessment of performance of the incumbent during the probation period; (ix) The post is sanctioned by the Govt of West Bengal; (x) The age of superannuation for the incumbent appointed to this post would be 60 years or as may be notified by the Govt of West Bengal from time to time; (xi) No TA/DA shall be paid to the candidates for attending interview; (xii) In case of any dispute the decision of the University will be final; (xiii) University will not be liable for any kind of postal/system delay in communication.

DEADLINE FOR SUBMITTING APPLICATION IS 09/09/2024

HOW TO APPLY: Candidates are requested to apply online in prescribed Format and upload their detailed Bio-data with all academic credentials and experience, if any etc. in the dedicated portal.

For applying online for the above post, please visit website: <https://www.makautwb.ac.in>

Important dates:

- 1. Date of Publication of Notice: 05/08/2024**
- 2. Last date of submitting Application: 09/09/2024**
- 3. Advertisement Notice No. : MAKAUT/REG/FINANCE OFFICER/04**

Registrar
MAKAUT, WB