



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

**Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249**

**City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064**

**TENDER FOR SUPPLY OF DESKTOP COMPUTERS**

Tender Ref. No.: MAKAUT-WB/2020-21/PHARMA/002/DESKTOP

Dated: 07-08-2020

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotations for supplying Desktop Computers to the Dept. of Pharmaceutical Science & Technology at the Haringhata Campus of the University.

Please follow the Part-A, Part-B, Part-C and Part-D of this tender for further details.

**Part-A: General Information**

- 1) Name of the Vendor:
- 2) The firm is running business from / for:
- 3) Address:
  
- 4) Official Contact Number(s):
- 5) Official E-mail address:
- 6) Contact Person detail [Name, Designation, Contact No. & E-mail address]:
  
- 7) Whether has *Valid* Trade License for Financial Year 2020-2021? **Yes / No**
- 8) PAN:
- 9) GSTIN:
- 10) P. Tax Registration Number:
- 11) Tender Fee (Rs.500/-) deposit detail:
  - a) Transaction reference no. and date:
  - b) Bank A/c No., Bank Name & Branch from where the amount was debited:
12. Any other necessary information that the vendor would like to mention:
  - a)
  - b)
  - c)
  - d)
  - e)
  - :
  - :
  - :

**Part-B: BoQ for the items to be supplied**

Sl. No.	Item	Qty.	Base Rate (Rs.)	Base Value (Rs.)	GST % on Base Value	GST on Base Value (Rs.)	Total Value (Rs.)
1.	Desktop Computers	09 Nos.					
<b>TOTAL (including all)</b>							

**Part-C: Specifications of the items to be supplied**

<b><u>All in One Desktop</u></b>	
Processor	Intel Core i5-8500 8th Gen Quad Core Processor
Memory	2 x 4GB DDR4 RAM
Hard Disk	500GB 2.5" SATA HDD
Network	Intel Wireless 9560 Dual Band + BT 5
Display	21.5" FHD IPS Non-Touch Anti-Glare display with Camera
OS	Ubuntu
Warranty	6 Years Onsite Service Warranty
	6 Years Data Guardian Support
Accessories	Port Cover + Height Adjustable Stand

### **Part-D: General Terms & Conditions**

- 1) The bidder should be a registered firm under prevailing rules having an office in West Bengal, preferably in Nadia, North 24 Parganas or Kolkata and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
- 2) All the bid documents should be sent to: [purchase.makaut@gmail.com](mailto:purchase.makaut@gmail.com)
- 3) Last date of submission of bids: 16<sup>th</sup> August, 2020 (through e-mail only).
- 4) Any firm already having any legal dispute with the University need not to submit the bid.
- 5) The bid documents should contain the following items in the respective sequence:
  - a) Duly filled formats as mentioned in **Part-A** and **Part-B** of this tender.
  - b) Valid Trade License (for the financial year 2020-2021) of the firm. *In case the latest Trade License (2020-2021) not yet available to the firm, trade license for 2019-2020 may be enclosed along with a copy of application for renewal / fees payment receipt for the financial year 2020-2021.*
  - c) PAN Card copy
  - d) GSTIN Copy
  - e) P. Tax Registration Copy
  - f) Any other document, the bidder feels necessary to furnish.
- 6) Apart from the above list mentioned above, the University may ask the bidder for any other document(s) / information, if feels necessary. The bidder has to furnish the document(s) / information immediately failing which his bids will be rejected.
- 7) All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder.
- 8) Submission of false document(s) / information by the bidder will result into cancellation of bid and the University may take strict action against that bidder.
- 9) Any document sent in .jpeg / .jpg / .doc / .docx / .xls / .xlsx format will not be accepted.
- 10) Incomplete / Partial bidding will not be allowed.
- 11) **Tender Fee (Non-Refundable) detail:**
  - a) Tender Fee Amount : Rs.500/- (Rupees Five Hundred only)
  - b) Bank & Branch : Indian Bank, Salt Lake Branch
  - c) Bank Account No. : 6360279330
  - d) Bank Account Name : MAKAUT, WB
  - e) IFS Code : IDIB000S147
  - f) Mode of deposit : NEFT / Net Banking / UPI (through various payment gateways)

*The bidder must mention the transaction details in Part-A of this tender. Bid without tender fee and/or without relevant deposit details will not be considered.*
- 12) The University reserves the right to accept or reject any bid without showing any reason.
- 13) Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
- 14) Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.

- 15) In case the selected bidder is unable to supply the items after being selected to supply the items or after receiving the respective order from the University, the bidder should immediately inform the University Authority about the same by e-mail. Decision of the University in such case will be the final.
- 16) Items should be as per the specifications mentioned in **Part-C** of this tender.
- 17) Warranty on the items should be available as per the OEM policy. Post sales service should be ensured by the bidder / manufacturer as and when required by the University.
- 18) Delivery of the items to the destination is solely the bidder's responsibility and no extra charge will be paid by the University for the same. Any damage of any item during transit will be the responsibility of the bidder.
- 19) Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
- 20) If any vendor is registered under GST Composite Scheme, the same is to be mentioned in Part-A (Item No.9).
- 21) Payment will be subject to successful delivery and installation (if required) of the required items and necessary approval by the Approval Authority of the University. No additional charge will be paid by the University towards installation charges.
- 22) Apart from submitting the hard copies, a copy of the order, challan and bill / invoice should be mailed to: [finance@makautwb.ac.in](mailto:finance@makautwb.ac.in).
- 23) The bidder should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the challan and bill / invoice.
- 24) PAN, GSTIN and Bank details of the bidder are to be mentioned in the bill / invoice.
- 25) Statutory deductions (if any) during payment process will be made as per existing Government Rules.
- 26) The payment will be made only in favour of the bidder's name. Any exception in this regard will subject to the consideration of the University Authority only.
- 27) For any query related to the bid submission, the bidder may contact the University by e-mailing to [purchase.makaut@gmail.com](mailto:purchase.makaut@gmail.com).

**Sd/-  
Registrar  
MAKAUT, WB**