



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249

City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Ref. No.: MAKAUT-WB/2020-21/WORKSHOP-IV/FALSE CEILING/001

Dated: 23-01-2021

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation for Supply and Commissioning of “False Ceiling & Wall Panelling” of Workshop-IV for the Department of Pharmaceutical Science and Technology at the Haringhata Campus of the University.

Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.

PART-A: KEY INFORMATION

Sl. No.	About	Remarks / Date
1.	About the Assignment:	Supply and Commissioning of “False Ceiling & Wall Panelling” of Workshop-IV for the Department of Pharmaceutical Science and Technology at the Haringhata Campus of the University
2.	Name of the Tender Inviting Authority:	Registrar, MAKAUT, WB
3.	Last date of Submission of bids:	01-02-2021
4.	<u>Tender Fee related details:</u> Refundable / Non-Refundable: Amount: Bank & Branch: Bank Account Number: Name of the Account: Type of Account: IFS Code:	Non-Refundable* Rs. 500.00 (Rupees Five Hundred only) Indian Bank, Salt Lake Branch 6360279330 MAKAUT-WB Current Account IDIB000S147
5.	<u>EMD related details:</u> Refundable / Non-Refundable: Amount: Bank & Branch: Bank Account Number: Name of the Account: Type of Account: IFS Code:	Refundable (except the L1 / Eligible Vendor) Rs. 5000.00 (Rupees Five Thousand only) Indian Bank, Salt Lake Branch 6360279330 MAKAUT-WB Current Account IDIB000S147

* May be refunded in exceptional cases. Decision by the University Authority will be the final in such cases.

PART-B: TECHNICAL INFORMATION / DOCUMENTS

(TO BE PROVIDED BY THE BIDDER)

1. Digitally signed copies of the Tender Notice and Corrigendum (if any) downloaded from the University website.
2. Name and Address of the bidder
[If the bidder has more than one business address, all of those may be separately mentioned here as 'Head Office', 'Registered Office', 'Branch', or else.]
3. Date of Incorporation (as per the first Trade License) / No. of years in the current business
4. Official Contact Number(s) & Official E-mail address
5. Tender Fee (Non-Refundable) deposit details:*
 - a) Tender Fees Amount
 - b) Mode of Payment (*NEFT / Net Banking / UPI / IMPS / Any other mode*)
 - c) Transaction Reference No. / Transaction ID / UTR and Date of Transaction
 - d) Bank & Branch and A/c no. of the bidder from where the Tender Fee amount has been sent to the University Account
6. Valid Trade License for Financial Year 2020-2021
[In case the latest Trade License (2020-2021) not yet available to the firm, trade license for 2019-2020 may be enclosed along with a copy of application for renewal / fees payment receipt for the financial year 2020-2021]
7. PAN
8. GSTIN (please mention whether registered under Regular or Composite Scheme)
9. Profession Tax Registration
10. Valid Partnership Deed (for Partnership firm) / Memorandum and Articles of Association (for Company)
11. Valid Contract Labour License / Electrical Contractor License / Supervisory License (As applicable)
12. Valid By-Laws (for Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies)
13. Legal Occupancy of Principal place of Business:
 - (i) Ownership: Current Tax Payment Receipt issued by Corporation / Municipality / Panchayat
 - (ii) Rental: Copy of Latest Rent Receipt and Valid Tenancy Agreement
 - (iii) Rent-Free Accommodation: "No Objection" Certificate given by the Landlord and Copy of Property Tax Receipt of the Landlord.
14. Last paid Electricity Bill and / or Landline Telephone Bill or Payment Receipt thereof (at Business Address)
15. Last three Audited and / or Provisional Profit and Loss Accounts and Balance Sheets.
16. Income Tax Acknowledgement (ITR-V) for last three Assessment Years.
17. Credentials
18. Any other necessary information / document that the bidder would like to mention / furnish.

PART C: SPECIFICATION OF WORK & BOQ BY PWD

Sl. No.	Item	Unit	Quantity	Rate as per PWD Schedule (Rs/Unit)	Amount (Rs.)	Remark
1	Item-17/Page-165 of 315 PWD SCH.-2017					
	<p>M.F. suspended ceiling made with 12.5 mm thick Gypsum plaster board including G.I. perimeter channel of 0.55 mm flush (having two flanges 20 mm and 30 mm respectively and web 27 mm) along with perimeter of ceiling with G.I. intermediate channel of 0.9 mm thick size 45 mmx15mm placed at 750 mm c/c with G.I. ceiling angle of size 25 mmx10mmx0.55 mm thick fixed to the ceiling with G.I. Cleat and steel expansion fastener ceiling section 0.55 mm thick of size 51.50 mmx26mm fixed to the intermediate channels with the help of connecting clip and in the direction of perpendicular to the intermediate channel of 300 mm c/c 12.5 mm thick Gypsum plastered board are to be fixed under ceiling section as above by machine screws. The boards are to be joined and finished with jointing compound, paper tape and application of top coat etc. as per the direction of Engineer-in-charge. (The rate includes of cost of all materials including taxes, cost of accessories, fittings and fixtures, scaffolding and labour charges etc. complete)</p> <p>In ground floor not exceeding 1/360 span with hanger spacing of 1200mm c/c) consisting of Main Runner 3600 mm long, Cross Tee 1200 mm / 600 mm long and Wall Angle. The Wall Angle shall be fixed on PVC Dash Fasteners on the perimeter of the wall by steel screws with distance 300mm c/c. The Main Runners to be placed @ 1200 mm. The Cross Tee 1200mm will be inserted in the pre-cut slots of Main Runner at a regular interval of 600 mm to form a modular grid of 1200mm X 600mm. Additional Cross Tees of 600 mm shall be placed perpendicular to the Cross Tee 1200 mm long to finally form a grid of 600 mm X600 mm. Grid of module size 600 mm X 600 mm shall be supported by 6 mm dia G.I. wire from purlins / soffit. 4 mm thick High Pressure Steam Cured Non Asbestos Fibre Cement designer Ceiling Board (Density > 1300 Kg/m³) of size 595 mm X 595 mm, conforming IS 14862 & Type B Category III of ISO 8336, tested as per AS-1530 part 3 & BS-476 Part 4,5,6,7 & 8, should be placed in the Grid module to form a False Ceiling. All complete as per the drawing & directions of Engineer-in-charge. In ground floor.</p>	SQM	167.445	1159	194068.755	
2	Item-19/Page-181 of 315 PWD SCH.-2017					
	<p>Wall panelling with Gypsum Plaster Board of 12.5 mm thick fitted to G.I. channel of 55 mm x 50 mm placed at 300 mm c/c in horizontal direction and metal stand 55 mm x 48 mm placed @900 mm c/c in vertical direction connected with G.I. connecting clips. 12.5 mm thick Gypsum plaster based are to be fixed with G.I. channel by machine screws. The boards are to be joined with jointing compound and fibre tape and finished with top coat etc the rate includes the cost of all materials, labour charges including scaffolding etc. complete as per direction of the Engineer-in-charge. In ground floor</p>	SQM	108.793	995	108249.035	

3	Item-2/Page-200 of 315 PWD SCH.-2017					
	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary					
	(a) On timber or plastered surface :					
	With other than hi-gloss of approved quality-					
	(i) One coat (white in shade)	SQM	167.445	47	7869.915	
	(iii) One coat (with any shade except white)	SQM	168.86	48	8105.28	
					Sub Total Rs.	318292.99
					Add GST 18%	57292.74
						375585.72
					Add labour cess 1%	3755.86
					G. Total Rs.	379341.58
					Say	379342.00

PART-D: BOQ

Sl. No.	Item	Unit	Quantity	Rate	Amount
1	Item-17/Page-165 of 315 PWD SCH.-2017				
	M.F. suspended ceiling made with 12.5 mm thick Gypsum plaster board including G.I. perimeter channel of 0.55 mm flush (having two flanges 20 mm and 30 mm respectively and web 27 mm) along with perimeter of ceiling with G.I. intermediate channel of 0.9 mm thick size 45 mmx15mm placed at 750 mm c/c with G.I. ceiling angle of size 25 mmx10mmx0.55 mm thick fixed to the ceiling with G.I. Cleat and steel expansion fastener ceiling section 0.55 mm thick of size 51.50 mmx26mm fixed to the intermediate channels with the help of connecting clip and in the direction of perpendicular to the intermediate channel of 300 mm c/c 12.5 mm thick Gypsum plastered board are to be fixed under ceiling section as above by machine screws. The boards are to be joined and finished with jointing compound, paper tape and application of top coat etc. as per the direction of Engineer-in-charge. (The rate includes of cost of all materials including taxes, cost of accessories, fittings and fixtures, scaffolding and labour charges etc. complete) In ground floor not exceeding 1/360 span with hanger spacing of 1200mm c/c) consisting of Main Runner 3600 mm long, Cross Tee 1200 mm / 600 mm long and Wall Angle. The Wall Angle shall be fixed on PVC Dash Fasteners on the perimeter of the wall by steel screws with distance 300mm c/c. The Main Runners to be placed @ 1200 mm. The Cross Tee 1200mm will be inserted in the pre-cut slots of Main Runner at a regular interval of 600 mm to form a modular grid of 1200mm X 600mm. Additional Cross Tees of 600 mm shall be placed perpendicular to the Cross Tee 1200 mm long to finally form a grid of 600 mm X600 mm. Grid of module size 600 mm X 600 mm shall be supported by 6 mm dia G.I. wire from purlins / soffit. 4 mm thick High Pressure Steam Cured Non Asbestos Fibre Cement designer Ceiling Board (Density > 1300 Kg/m3) of size 595 mm X 595 mm, conforming IS 14862 & Type B Category III of ISO 8336, tested as per AS-1530 part 3 & BS-476 Part 4,5,6,7 & 8, should be placed in the Grid module to form a False Ceiling. All complete as per the drawing & directions of Engineer-in-charge. In ground floor.	SQM	167.445	XXXX	XXXX
2	Item-19/Page-181 of 315 PWD SCH.-2017				
	Wall panelling with Gypsum Plaster Board of 12.5 mm thick fitted to G.I. channel of 55 mmx50 mm placed at 300 mm c/c in horizontal direction and metal stand 55 mmx48 mm placed @900 mm c/c in vertical direction connected with G.I. connecting clips. 12.5 mm thick Gypsum plaster based are to be fixed with G.I. channel by machine screws. The boards are to be joined with jointing compound and fibre tape and finished with top coat etc the rate includes the cost of all materials, labour charges including scaffolding etc. complete as per direction of the Engineer-in-charge. In ground floor	SQM	108.793	XXXX	XXXXX
3	Item-2/Page-200 of 315 PWD SCH.-2017				
	(A) Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary				
	(a) On timber or plastered surface :				
	With other than hi-gloss of approved quality-				
	(i) One coat (white in shade)	SQM	167.445	XXXX	XXXX
	(iii) One coat (with any shade except white)	SQM	168.86	XXXX	XXXX
	TOTAL VALUE (excl. GST & Cess)		G. Total	Rs.	XXXXX

INTERESTED VENDORS ARE REQUESTED TO CAREFULLY GO THROUGH THE “PART-E” OF THIS TENDER NOTICE (GENERAL TERMS & CONDITIONS) BEFORE SUBMITTING THEIR BIDS. NON-COMPLIANCE TO THE SAME MAY RESULT INTO REJECTION OF THE BID.

PART-E: GENERAL TERMS & CONDITIONS

- 1) The bidder should be a registered firm under prevailing rules. Bidder having an office in Nadia, North 24 Parganas or Kolkata may be given preference. The bidder will have to provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
- 2) The tendering process will be two-stage bidding: (a) Technical and (b) Financial. Bids should be submitted in properly sealed envelopes (no stapling). There should be separate sealed envelopes for Technical Bid and Commercial / Financial Bid. The envelopes should be addressed to the *Registrar, MAKAUT, WB*. The Tender Reference Number, Tender Date, Title of the tender, Name and Address of the vendor should be properly mentioned on the envelopes. Envelope in unsealed condition or without having any of the above information will not be considered for further process.
- 3) Last date of submission of bids: **1st February, 2021** (hard copies).
- 4) Bid documents are to be dropped in the specified tender box at the Haringhata Campus of the University.
- 5) Prior to submitting the hard copies of the bid documents to the University, the scanned copies of the same should be mailed to makaut.purchase@gmail.com.
- 6) Any firm already having any legal dispute with the University need not to submit the bid.
- 7) Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
- 8) If any vendor / bidder is found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- 9) All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder. Tenderers who will sign in the tender on behalf of a Company or Firm must produce an authentic document in respect of their competency along with the tender failing which their tenders will not be considered.
- 10) Any document sent in .jpeg / .jpg / .doc / .docx / .xls / .xlsx format will not be accepted.
- 11) The University preserves the right to accept or reject any bid without showing any reason.
- 12) Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
- 13) Bidders having office in Nadia, North 24 Parganas or Kolkata and / or having experience of performing similar kind of work in State and Central Government Organisations may be given preference during technical evaluation.
- 14) During scrutiny of documents during technical evaluation process, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, then that the tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
- 15) Before issuance of the work order, the tender inviting authority may re-verify the credential and other documents of the lowest tenderer the University may ask the bidder for any other document(s) / information apart from the list mentioned in "Part-B" of this tender notice, if required for this purpose. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
- 16) The successful bidder should have to obey the Rules, Regulations, Labour Laws, etc. of the Labour Department, Government of West Bengal.
- 17) Bids shall remain valid for a period not less than 120 days (One hundred twenty days) from the last date of submission of financial bid / sealed bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

- 18) The job should be executed as per the specifications mentioned above.
- 19) If the selected vendor fails to start the work within 7 (Seven) days from issuing date of Work Order / Formal Tender the Work Order will be cancelled and relevant classes of the contract shall be deemed to have executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority, this is incorporated to deliver time bound public works.
- 20) In case the selected bidder fails to continue the job after initiating, the bidder must immediately inform the University Authority about the same by an official letter or official e-mail Decision of the University in such case will be the final.
- 21) No departmental materials will be issued to the contractor and materials, tools and plants are to be supplied by the contractor.
- 22) Constructional Labour Welfare Cess @ 1 (One)% of cost of construction will be deducted from every Bill of the selected agency, VAT, Royalty and all other Statutory levy / Cess will have to be borne by the contractor and the rate in the schedule of rates inclusive of all the taxes and cell stated above.
- 23) No mobilization advance and secured advance will be allowed.
- 24) In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.
- 25) All Agencies are requested to submit the following documents in support of their Credential (Non-statutory Documents)
 - a. Work order and working schedule.
 - b. Completion Certificate showing date of completion.
 - c. Payment certificate with the application in support of their credentials.
- 26) All the documents should be authenticated with official stamp and signature / signatures thereon by the vendor.
- 27) Submission of false document(s) / information by the vendor will result into cancellation of bid and the University may take strict action against that vendor.
- 28) The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
- 29) The intending bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of bidding shall be reimbursable by the Department. Tender Committee reserves the right to reject any application for purchasing bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of bidding
- 30) Tender inviting authority reserves the right to cancel the Tender Notice due to unavoidable circumstances and no claim in this respect will be entertained.
- 31) Tender inviting authority reserves the right to issue corrigendum towards the estimated amount and eligibility of contractors in case of any revision. Three days in advance to the date of application under certain unavoidable circumstances.
- 32) If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road — curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfections become apparent in it at any time whether during its execution or within a period of three years after issuance of a certificate of its completion by the Engineer, the contractor shall make the same good at his own expense, or in default, the Engineer may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the completion shall be final) from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter before due to contractor by the Government or from his security deposit, or the proceeds of sale thereof, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer (which opinion shall be final and conclusive against the contractor), of making such damage or imperfections goods shall exceed the amount of such security deposit and / or procedure prescribed by any law for the time being in force.



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249

City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

- 33) The security deposit of the contractor shall not be refunded before the expiry of three years after the issuance of the certificate, final or otherwise, of completion of work by the Agency;
- 34) The entire activity to be carried out in consultation with and under the supervision of Authorised Representative(s) of the University. Written permit to work to be obtained from Engineers of MAKAUT, WB and the said to be returned to the concerned Engineers after successful completion of the entire work.
- 35) Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
- 36) If any vendor is registered under GST Composite Scheme, the same is to be mentioned separately.
- 37) Payment will be released based on Certification and / or Approval by the Competent Authority of the University post successful completion of the job.
- 38) Apart from submitting the hard copies, scanned copy of the bill / invoice and order copy received by the vendor should be mailed to: bill.finance@makautwb.ac.in.
- 39) The vendor should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the bill / invoice.
- 40) PAN, GSTIN and Bank details of the vendor are to be mentioned in the bill / invoice.
- 41) Statutory deductions (if any) during payment process will be made as per existing Government Rules.
- 42) The payment will be made only in favour of the vendor's name. Any exception in this regard will subject to the consideration of the University Authority only.

**Sd/-
Registrar,
MAKAUT, WB**