



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly, WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH-12, Simhat, Haringhata, Nadia, Pin-741249, W.B.
Kolkata Office: BF-142, Sector -I, Salt Lake City, Kolkata -700 064
Phone: +91 33 2321-0731, 2321-1327 # Fax: +91 33 2321-7578, 2334-1034
Website: www.wbut.ac.in

TENDER NOTICE FOR REFRESHMENT SERVICES FOR CONVOCATION, 2019

Notice No. : MAKAUT-WB /CVN/REFRESHMENT/03/2019 - 2020
Date of Issue : 02-12-2019
Last Date of Submission : 05-12-2019
Tender Fee : Rs. 500/-
Main Campus : NH - 12, Simhat, Haringhata, Nadia, Pin-741249, W.B.

Information / Document(s) to be provided by the Bidder :

1. Contact information :
 - a) Name of the Bidder :
 - b) Address :
 - c) Telephone No. :
 - d) Mobile No. :
 - e) Fax No. :
 - f) E-mail id (if any) :
2. Name(s) of the Proprietor/Partners/Directors, etc.:
3. Trade License No. (With Photocopy) :
4. PAN :
5. GSTIN :
6. Additional Document(s) / Information, if the party wants to include:
 - 1)
 - 2)
 - 3)
 - 4)
 - 5)
7. Details of Tender Fee deposited :
 - a) Demand Draft No. & Date :
 - b) Name of the Bank & Branch :
 - c) Signature(s) with Official Stamp :



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TENDER NOTICE FOR REFRESHMENT SERVICES FOR CONVOCATION, 2019
AT NH – 12, SIMHAT, HARINGHATA, NADIA, PIN - 741249

SEALED FINANCIAL BIDS ARE HEREBY INVITED FROM INTERESTED PARTIES FOR FOR REFRESHMENT SERVICES FOR CONVOCATION, 2019, AT NH-12, SIMHAT, HARINGHATA, NADIA, PIN-741249, W.B. :

A. TIFFIN FOR EMPLOYEES, VOLUNTEERS AND OTHERS – SPECIFICATION – 200 UNITS

1. Radhaballavi with Alur Dum – 3 pcs.
2. Kalakand – 1 Pc.
3. Darbesh – 1Pc.
4. Tea – 1cup per head.

NOTE : Serving Time - 8 a.m. on 12th of December, 2019.

B. LUNCH (CHURNI BOX) – SPECIFICATION – 1000 UNITS

- 1) Plain Paratha (Slim) – 2 pcs. in foil.
- 2) Mixed Vegetable (250 gm.) , made of peas, capsicum, beans, cauliflower and others in foil.
- 3) Peas Polau (250 gm.) in foil
- 4) Original Bhetki Fry (60 gm.) in foil or, Vegetable Cutlet (Big Size) in foil.
- 5) Chicken Rezala (100 gm.) in foil or, Paneer Butter Masala (100 gm.) with peas in foil.
- 6) Sweet Bengali Jelly Chutney in foil.
- 7) Gulab Jamun (Rs.15/-) branded in plastic zipper pack.
- 8) Salad in plastic zipper pack.
- 9) Mineral Water (500 ml.) – branded.

NOTE : Serving Time - 1 p.m. on 12th of December, 2019.



IMPORTANT INFORMATION FOR THE BIDDERS

1. **The bids must be as per the specifications mentioned in the tender notice. Any deviation in item(s) will not be allowed and the bid will summarily be rejected.**
2. ***The quotation should have a quotation reference number and date. The copy of tender should also be attached with the bid documents.***
3. ***The item rates, taxes and other charges should be separately mentioned in the quotation. In case the rates include tax, the rate (%) of the tax should be mentioned in the quotation. Vendors registered under composite GST Scheme must mention the same in the bid document.***
4. Bids will be opened by the Officials of MAKAUT, WB. Intending bidders may remain present if they desire so. If there is any deficiency in the necessary documents, the tender will summarily be rejected. During the evaluation process, the Committee may invite the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if those are not produced within the stipulated time frame, their bids will be liable for rejection.
5. Submission of false document / information by the bidder is strictly prohibited and will be liable for rejection of the tender.
6. **Current valid Trade License (2019-2020) must be attached. In case the current valid license is not available, the vendor should attach the last trade license (2018-2019) and the same should be accompanied by the renewal application copy / copy of receipt against fees paid for renewal.**
7. **Tender fees to be submitted along with the tender in favour of MAKAUT, WB payable at Kalyani.**
8. **ALL PARTIES REQUIRE TO SUBMIT CURRENT FOOD LICENSE.**
9. Any form of sub-tendering or sub-letting of the job in part or full is strictly prohibited.
10. Partial bidding may not be allowed by the University Authority.
11. Being the lowest bidder in terms of rates are not only criteria to become eligible for the job. Selection of the eligible bidder will be done on the basis of credentials and past performances
12. **The University reserves the right to accept or reject any tender without showing any reason.**



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For any other necessary information, please contact the University Authority to the following address:

Maulana Abul Kalam Azad University of Technology, West Bengal
(Formerly known as: West Bengal University of Technology)
NH – 12, Simhat, Haringhata, Nadia
E-Mail id: *registrar@wbut.ac.in*
Contact Person(s): Finance Officer, MAKAUT, WB

Sd/-
Registrar
MAKAUT, WB