



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY (MAKAUT),
WEST BENGAL
(Formerly known as West Bengal University of Technology)
Main Campus: Simhat, Haringhata, Nadia-741 249, West Bengal, India
City Office: BF-142, Sector-1, Salt Lake City, Kolkata 700 064**

Advt. No.: MAKAUT/REG/Vacancy/Officer/32/2021

Dated: December 8, 2021

DETAILS OF THE CONTRACTUAL EMPLOYMENT NOTIFICATION

Applications are invited for appointment to the post of Assistant Inspector of Colleges on contractual basis for the Department of Inspector of Colleges with the following eligibility criteria:

Assistant Inspector of Colleges (purely contractual):

Qualification: (a) Essential – (i) Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in a point scale wherever grading system is followed. (ii) 5 years of experience in a Supervisory capacity in a university or a Research Institute or a Government/Quasi Government organization/any other reputed organization is desirable. (iii) At least 5 (five) years' administrative experience. (iv) Basic knowledge in Computer including the knowledge to work on MIS.

DEADLINE FOR SUBMITTING APPLICATION IS 28/12/2021

For applying online for the above post, please visit website: <https://www.makautwb.ac.in>

FILLING UP/SUBMISSION OF APPLICATION FORM AND OTHER RELATED INSTRUCTIONS:

1. Application forms submitted by the applicants must be properly filled in all respect and all the entries therein must be substantiated by supporting documents without which such applications would be treated as invalid.
2. Appointment will be made purely on contractual basis, which may be extended if the performance of the incumbent during the tenure of his/her service period is found to be satisfactory.
3. The University may verify the antecedents or documents submitted by a candidate at any time including at the time of appointment or during the tenure of his/her service and in case it is detected during the time of recruitment process and also at any point of time after the appointment that the documents submitted by the candidate are fake or the candidate has deliberately misled by submission of fake/forged documents, his/her candidature/service will be forthwith cancelled/terminated without assigning any reason.
4. The prescribed essential qualifications/experience indicated above is bare minimum and mere possession of the same will not entitle the candidates to be called for interview. The university reserves the right to raise the cut-off level of eligibility criteria than those indicated under

‘Qualifications’ for the respective post. The University will have the right to restrict the number of candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed for the same.

5. Incumbents to be appointed on final selection to this post are liable to be deputed amongst different locations of the University.
6. Incomplete application will not be entertained.
7. University Authority will not be responsible for any postal delay in case receipt of Interview call letter by the applicant.
8. No TA/DA shall be paid to candidates for attending interview.
9. Only the selected candidate in respect of the aforesaid post will be intimated accordingly.
10. Canvassing in any form will lead to the cancellation of the candidature.
11. The University reserves the right not to fill up the post advertised without assigning any reasons.
12. In case of any dispute the decision of the University will be final.

Important dates:

1. **Date of Publication of Notice: 08/12/2021**
2. **Last date of Receipt of Application: 28/12/2021**
3. **Advertisement Notice No.: MAKAUT/REG/Vacancy/Officer/32/2021**

Registrar
MAKAUT, WB