

Ref. No.: MAKAUT-WB/2021-22/NEW PREMISES/001

Dated: 14-07-2021

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation from Authorised Organisations/ Persons for Sealed Tenders for the entire premises (outright purchase) of the University for its Administrative and Academic requirements.

Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.

**PART-A: KEY INFORMATION**

<b><u>Sl. No.</u></b>	<b><u>About</u></b>	<b><u>Remarks / Date</u></b>
1.	About the Assignment:	Quotation from Authorised Organisations/ Persons for Sealed Tenders for the entire premises (outright purchase) of the University for its Administrative and Academic requirements.
2.	Name of the Tender Inviting Authority:	Registrar, MAKAUT, WB
3.	Last date of Submission of bids:	26-07-2021
4.	Tender Fee:	Rs. 500/- (Rupees Five Hundred only)
5.	University Bank Details for collecting Tender Fee: -	
5.a.	Bank & Branch:	Indian Bank, Salt Lake Branch
5.b.	Bank Account Number:	6360279330
5.c.	Name of the Account:	MAKAUT-WB
5.d.	Type of Account:	Current Account
5.e.	IFS Code:	IDIB000S147

**TECHNICAL INFORMATION / DOCUMENTS (TO BE PROVIDED BY THE BIDDER)**

- 1) Basic Information (to be provided on Company's Official Letterhead):
  - a) Name
  - b) Address
  - c) Contact No.
  - d) E-mail ID
  - e) Contact Person's details (Name, Designation, Contact No. E-mail id)
- 2) ITR for last year years
- 3) PAN
- 4) P. Tax Registration Number
- 5) Last paid Electricity Bill / Telephone Bill (at Official address)
- 6) Tender Fee deposit details:

Sl. No.	Item	Amount	Transaction Details*	Bank Details**	Date
1.	Tender Fee	Rs. 500/-			

**\* Mode of Payment (NEFT / Net Banking / UPI / IMPS / Any other mode), Transaction Reference No. with the Date of transaction (Tender Fee has to be deposited separately).**

**\*\* Bank Name & Branch, Bank Account No. of the Bidder from which the amount will be credited to the University Account.**

- 7) Any other necessary information that the bidder would like to mention:
  - a)
  - b)
  - c)
  - d)
  - e)
  - :
  - :
  - :
  - :
  - :
  - :



**GENERAL TERMS & CONDITIONS**

1. Sealed Tenders are invited from suitable Organisations/Persons for expression of interest for offering the entire premises (outright purchase) to the University for its administrative and academic requirements. The built up area will be minimum of 25000 sqft and maximum of 100000 sqft in and around Salt Lake and New Town, Kolkata. Tenderers/Vendors are required to quote the rate on Per sqft basis along with the coloured photocopy of sanctioned building plan. The entire building premises are required to furnish in all respects (big tiles/marble/granite finish flooring preferred). The Sealed Tender is required to be dropped in the Tender Box (lying in the ground floor) of the University, Salt Lake City Campus, BF-142, Sector-1, Salt Lake, Kolkata-700064 within stipulated time.
2. The University reserves the right to accept or reject any bid without showing any reason.
3. Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
4. Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
5. Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
6. The bidder should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the challan and bill / invoice.
7. PAN, GSTIN and Bank details of the bidder are to be mentioned in the bill / invoice.
8. Statutory deductions (if any) during payment process will be made as per existing Government Rules.
9. Payment will be made only in favour of the bidder's bank account and any exception in this regard will be subject to the consideration of the Competent University Authority only.

**Sd/-  
Registrar  
MAKAUT, WB**