

Ref. No.: MAKAUT-WB/2020-21/Printer&UPS/001

Dated: 25-11-2020

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation for Printer and UPS in the following BOQ Format:

Sl. No.	Item & Specification	Qty. (Nos.)	Item Rate (Rs.)	Item Value (Rs.)
1.	HP 136 NW (MULTI-FUNCTION PRINT-COPY-SCAN NETWORK PRINTER with Print speed up to 20 ppm Automatic Document Feeder Warranty: Minimum 1 Year or as provided by manufacturer.)	02		
2.	UPS (with Power back up for 30 minutes).	01		
Total Item Value				XXXXX
Add: GST @%				XXXXX
Total incl. all charges & taxes				XXXXX

Important points for the interested vendors:

- 1) Last date of submitting the bid documents: **2nd December, 2020.**
- 2) Place of delivery: **Salt Lake Campus, MAKAUT, WB.** Delivery of the items to the destination is solely the bidder's responsibility and no extra charge will be paid by the University for the same. Any damage of any item during transit will be the responsibility of the bidder.
- 3) Mode of submission of bids: By e-mailing to ***purchase@makautwb.ac.in***.
 - (a) The BOQ should be accompanied with the following documents Copy of this Notice (downloaded from the University website)
 - (b) Tender Fee deposit details – Transaction No. & Date of deposit, Bank Name and Bank Account Number from which the amount has been debited to the University's account (as per the details given below).
 - (c) Copy of Trade License for the Financial Year 2020-2021
 - (d) Copy of PAN
 - (e) Copy of GSTIN
 - (f) Copy of Profession Tax Registration.
- 4) **All the bid documents (including the BOQ) should be only in .pdf format. Each of the bid documents submitted should be stamped and signed by the bidder:**
- 5) University Bank details for depositing Tender Fee by the participating bidders:
 - (a) **Amount: Rs.500.00 (Rupees Five Hundred only)**
 - (b) **Mode of payment: NEFT / Net Banking / UPI / IMPS / Any other Govt. approved online mode.**
 - (c) **Bank & Branch: INDIAN BANK, Salt Lake Branch.**
 - (d) **Account No.: 6360279330**
 - (e) **Account Name: MAKAUT-WB**
 - (f) **Type of Account: Current Account,**
 - (g) **IFS Code: IDIB000S147**
- 6) The University reserves the right to accept or reject any bid without showing any reason.
- 7) Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
- 8) Warranty on the items should be available as per the OEM policy. Post sales service should be ensured by the bidder / manufacturer as and when required by the University.
- 9) Govt. levies will be as per existing Government Rules. **The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.**
- 10) If any vendor is registered under GST Composite Scheme, the same is to be mentioned in Part-A (Item No.9). The same may also be mentioned in the BOQ.
- 11) For any query related to the bid submission, the bidder may contact the University by e-mailing to: ***purchase.makaut@gmail.com***.

Sd/-
Registrar
MAKAUT, WB