

Feedback Collected and Action Taken(2018-19)

The university has a well-established feedback system that aims at improving the teaching-learning process and providing continuous support to students for their all-around development.

They are:

- a. Student Feedback
- b. Alumni Feedback
- c. Parents Feedback
- d. Employers Feedback
- e. Teachers Feedback

a. Student Feedback

This feedback is an exercise to check with students during the semester about any problems in instruction and coverage of the syllabus in each course, and also about any other problems of facilities like the canteen, library etc. The committee consisting of the HOD and a senior faculty member visits each class, once after 6 weeks after the start of the semester and in the 11th or 12th week to get feedback. Students are asked about their level of satisfaction in instructions by the course instructors in subjects. In such subjects, they are asked to mention the specific problems, and their opinion, in terms of the percentage of students, is also collected. General opinion on library and canteen is also obtained in each visit.

Action: In the first visit, if most students opined that instruction is poor in one or more subjects, HOD issues a letter to the concerned teacher about the feedback and the need to improve in specific areas. HOD again takes feedback from the class after 5 or 6 periods. If students are still unsatisfied, the teacher is changed for that subject. After each visit, teachers with unsatisfactory feedback are counseled. If the complaint is of a minor nature, the teacher is counseled. If the instruction is poor, a letter mentioning the aspects to improve is issued. For problems regarding facilities, HOD brings to the notice of the in charge of the facility when necessary.

After the end of every semester, feedback is taken for individual subjects in the form of a Course End Survey concerning their course.

In the final semester i.e. 8th semester, an exit survey has been conducted and feedback is taken from the passing out students.

b.) Alumni feedback: Alumni Survey has been conducted and feedback taken from students who have graduated within the 3-4 years from the current academic year

c) Parents Feedback: Feedback has been taken during meetings with parents and teachers and through online opinion polls.

Chakraverty



Director
Internal Quality Assurance Cell
Maulana Abul Kalam Azad University of Technology, W.B.
(Formerly known as West Bengal University of Technology)
Vard No.-8, Post-Simhat, P.S.-Haringhata, Nadia-741249, W.B., INDIA

d) Employer Feedback: Feedback has been taken from employers who have undergone vocational/summer training and internship in the industries and got jobs in the industry students.

e) Teacher's Feedback: Teacher's feedback is recorded during Departmental Committee meetings, individual interaction with HoDs, and meeting with academic experts during Board of Studies Meetings. Observations from teachers have been carefully noted and action taken by the Departments and University.

Shamant



Director
Internal Quality Assurance Cell
Maulana Abul Kalam Azad University of Technology, WB.
(Formerly known as West Bengal University of Technology)
Vard No.-8, Post-Sirhat, P.S.-Harinigata, Nadia-741249, WB, INDIA