



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Minutes of the meeting of Discussion session regarding appreciation of NBA and NAAC Accreditation Protocol held on 19/09/2022 at 2.30 p.m. in EC room of Haringhata Campus of the University with all HoDs , Directors, and Programme Coordinators.

Points discussed in the meeting:

- 1) It was resolved that allotment of new student research graduate/undergraduate projects would be done following NBA/ NAAC guideline. It was advised that each and every project should be documented properly. All HoDs of the University would be responsible for implementation the process. A three members committee has been formed with the responsibility to audit and evaluate the whole process with following members,
 - a) Prof. Sibamay Dasgupta
 - b) Prof. Jaya Bandopadhyay
 - c) Dr. Somdatta Chakravorty
- 2) It was unanimously decided that all the academic departments would decide about the modality of continuous assessment.
- 3) It was resolved that HoDs of different department would notify all departmental faculties for setting of questions for final examinations following the requirement of NAAC and NBA accreditation within a fixed date. Also it was resolved that a template would be supplied for drafting the question paper for developing printable question papers with proper formatting and correct spelling.
- 4) It was advised to make a proper plan for the preparation of NAAC and NBA. It was also resolved that data submission for NAAC criteria should be completed in a time bound manner. HoDs were advised to give time lines to their department for data submission.
- 5) It was advised that all the department should submit their data for NAAC accreditation within Friday (23/9/2022). Finalisation of question paper would be complete at departmental meeting.
- 6) It was also discussed that an auditor for NAAC will visit the campus after 11th of October, 2022(after the Durga Puja vacation) for checking the preparation.

- 7) All departments, eligible for NBA programme were also advised to submit their SSR.
- 8) It was resolved that to improve the NIRF ranking, departments should increase their industry connection and collaboration to other institutes. It was advised to take advice from Mr. Prodip Mukhopadhyay, Dr. Nabarun Bhattacharya to increase connectivity with different bodies like NASCOM, Chamber of Commerce etc. It was also advised to display about the industry collaboration, different activities like gathering expertise from industry experts, developing eco system through networking with different professional bodies and organisations.
All HoDs were advised to submit their plan related to improve the NIRF ranking within ten (10) working days.
- 9) All departments were advised to submit proper planning for organising of different departmental activities like organisation of seminar, symposia, workshops, conference, conventions, student activities, industry visit, special lectures etc.
- 10) It was resolved that for engagement of ADF (AICTE Doctorate Fellow) Dr. Ranjita Biswas need to coordinate with Dr. Debashis De to compile the application already submitted for ADF and publish next notification for extended date.
- 11) It was advised that faculties who did not complete their Ph.D yet needed to complete it within reasonable time.
- 12) All departments were advised to explore the possibilities of introducing Four Years Degree programme at the University. It was also advised to explore the possibilities to start Dual Degree programme (e.g. Degree + certificate programme / Degree+ Diploma or PG Diploma) following UGC guideline.
- 13) It was resolved that a SOP will be ready for the designing of new website of the University. All departments were advised to submit their requirements and suggestions in this regard.

Meeting has been ended with thanks to all the members.

Resolution Confirmed

Hon'ble Vice-Chancellor

ATTENDANCE SHEET

MEETING NAME: Discussion session regarding appreciation of NBA and N₁ Accrediation Protocol.

TIME: 2.30 pm. 19/9/22

VANUE: EE ROOM.

NAME	SIGNATURE
Sondatta Chakraverty	Chakraverty
Prof. Sibamoy Dasgupta	Dasgupta
Indranil Mukherjee	Indranil Mukherjee 19/09/2022
Bivash Mallick	Mallick 19/9/22
MONALISA CHAK (OMST)	Monalisa Chak 19/9/2022
SUKHENDU SAMAJDAR (DOAST)	Sukhend 19/9/22
Debadrita Panda.	Panda.
Dr. T. S. Sinha.	MS Sinha (DOAST) 19/09/2022
Debasmita Ghoshtrivedi	Debasmita 19/9/2022
DR. ANSRBAN Roy	Ansrban Roy 19.09.2022 ..
Jaya Bandyopadhyay	Jaya B 19/09/2022
Dr. Mihir Kumar Mahata	MKM 19/9/2022
Dr. Debdut Nandan	Dandan 19/9/22
Dr. Milon Borik	M. Borik 19/9/22
Dr. Rina Rani Roy	R Roy 19.9.22
DR. BANU KR. PATHAK	BKP 19.9.22

Maitreyee Chatterjee	Maitreyee Chatterjee
KAZI ASRAF ALI	Ali 19/9/22
Sonia Kundu	SK 19/9/22
Dr Pradyut Sankar (CSE)	Pankar 19/9/22
Soumen Kumar Pati	Soumen Kumar Pati 19/09/22
Hudoy Ranjan Bairagya	Hudoy Ranjan Bairagya 19/09/22
Chittabrata Hal	CH 19/9/22
Prismit Sen	Prismit 19.09.2022
Arnab Kumar Ghosh	Aghosh 19/09/22
Anujit Ghosh	AG 19/09/2022
JADAV CH. DAS	Jadav ch. Das 19/9/22
Dipika Dhara	Dhara 19/9/22
Dipankar	Dipankar 19/9/22
Dr. Palitra Pal	Pal 19/9/22
Dr. Kamarujjaman	Kamarujjaman 19/09/22
Mr. Siddhartha Bhavnick	S. Bhavnick 19/09/22
Ayan Ghosh	Aghosh 19/09/22
Dr. Barun Sh. Gupta	BSh 19/9/22
Mr. Madhubanti Mitra	M. Mitra 19/9/22
Mr. Abhishek Bhattacharya	Abhishek 19/9/22
Dr. Binayak Bhattacharya	B. Bhattacharya 19.09.2022
Raina Paul	RPaul 19/9/2022
Dr. Sayani Moudal	SM 19/9/22
Sayani Mantra	Mantra 19/9/22
Anwesha Sen Gupta	ASGupta 19.09.22
Debasis Gijri	DG 19.9.22
Banabroo Sen	BSen 19/9/22
Sourjit Das	SDas 19/9/22
SAYANTANI SAHA	SSaha 19.9.22
Dr. Md. AFTABUDDIN	Md Aftabuddin 19/9/22
Nabanun Bhattacharya	N. Bhattacharya 19/09/2022
Dr. Toran Ghosh	TGhosh 19/9/22

Dr. Abhijit Das

Radhakrishnan Bhar

Krishneram Sahar

KUNAL CHOWDHURY

Dr. Subrata Choudh

Ratul Mukherjee

Prasanta Narayan Dutta

Pradyumn

Abhijit Das

RBR

Kunal Choudhury

Subrata Choudh

Ratul Mukherjee
P. N. Dutta

Pradyumn