



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)  
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station - Haringhata, Pin - 741249  
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

**Minutes of the 39<sup>th</sup> Executive Council Meeting held on 11<sup>th</sup> May, 2019 in the Seminar Room of the University at Salt Lake.**

**Members Present:**

1.	Prof. Saikat Maitra	Chairman	Vice-Chancellor, MAKAUT, WB.
2.	Sri Siladitya Basuray	Member	Special Secretary, Higher Education Department, Govt. of WB
3.	Sri Bidyut Kumar Nandi	Member	Financial Advisor, Higher Education Dept., Govt. of WB
4.	Sri Pranabesh Das	Member	Director of Technical Education, Govt. of WB
5.	Prof. Debashis De	Member	Director, School of Computational Sciences, MAKAUT, WB
6.	Prof. Raja Banerjee	Member	Director, School of Biological Sciences, MAKAUT, WB
7.	Dr. Indranil Mukherjee	Member	Director, School of Natural Sciences, MAKAUT, WB
8.	Dr. Jaya Bandyopadhyay	Member	Asso. Prof. Dept. of Biotech, MAKAUT, WB
9.	Dr. Debasis Giri	Member	Asso. Prof. Dept. of Information Technology, MAKAUT, WB
10.	Sri Bivash Mallick	Member	Asst. Prof. Dept. of Industrial Engg. Mgmt. MAKAUT, WB
11.	Dr. Tufan Naiya	Member	Asst. Prof. Dept. of Biotech., MAKAUT, WB
12.	Prof. Krishnendu Chakraborty	Member	Principal, Govt. Coll. Of Engg. & Ceramic Technology
13.	Prof. Bibek Chakraborty	Member	Principal, Purulia Govt. Engg. College
14.	Dr. Sutapa Mukherjee	Member	Principal, B. P. Poddar Inst. Of Mgmt. & Tech
15.	Prof. Sukhendu Sekhar Mondal	Member	Asso. Prof. Cooch Behar Govt. Engg. College.
16.	Dr. Goutam Mukherjee	Member	Asso. Prof. Govt. Coll. Of Engg & Leather Technology
17.	Dr. Biswarup Mukherjee	Member	Asso. Prof. Dept. of ECE, JIS Engg. College
18.	Dr. Saurabh Dutta	Member	Prof. Dr. B. C. Roy Engg. College(MCA)
19.	Dr. Pranabesh Chakraborty	Member	Director, Bengal School of Technology (Pharmacy)
20.	Dr. P. N. Dutta	Invitee	Co-ordinator, Skill Training Programme
21.	Sri Anup Kumar Mukherjee	Invitee	Assistant Registrar, MAKAUT, WB
22.	Dr. Gora Ghosh	Invitee	Consultant on Mentoring Project
23.	Sri Atin Sengupta	Invitee	Consultant (CSR)
24.	Ms. Rapti Ray	Invitee	Academic Executive
25.	Prof. Sibamay Dasgupta	Invitee	Adjunct Prof. & Coordinator BOS and MOOC's
26.	Mr. Subhajit Pathak	Invitee	Adjunct Faculty & IT Advisor
27.	Dr. Somdatta Chakravorty	Invitee	Asso. Prof. Dept. of IT, MAKAUT, WB



28.	Dr. Atri Bhowmik	Invitee	Finance Officer, MAKAUT, WB
29.	Dr. Subhashis Datta	Invitee	Controller of Examinations, MAKAUT, WB
30.	Mr. Anil Prasad	Invitee	Asst. Controller of Examinations, MAKAUT, WB
31.	Dr. Partha Pratim Lahiri	Invitee	Secretary & Registrar, MAKAUT, WB

The following member's couldnot attend the meeting and were granted leave of absence:

1.	Prof. Amitava Ray	Member	Principal, Jalpaiguri Govt. Engg. College
2.	Prof. Pranay Chaudhuri	Member	Principal, Heritage Inst. Of Technology
3.	Dr. Satyajit Chakrabarti	Member	Director, Institute Of Engg. & Mgmt.
4.	Prof. Abhijit Majumder	Member	Professor, IEST
5.	Prof. Kusum Sudhakar Reddy	Member	HOD, Dept. of Civil Engineering, IIT KGP.
6.	Sri Asish Kar	Member	Retd. Executive, Andrew Yule & Co.

The meeting was chaired by Hon'ble Vice-Chancellor Prof. Saikat Maitra.

It was the first meeting conducted by the newly appointed Registrar of the University Dr. Partha Pratim Lahiri. Officials / Faculties on specified duties were invited to the meeting to give power point presentations on their respective field of assignments.

**39.1 Confirmation of the minutes of the 38<sup>th</sup> Executive Council meeting of the University held on 21<sup>st</sup> December, 2019.**

**Resolved:** The minutes of the 38<sup>th</sup> executive Council meeting alongwith the Action Taken Report was confirmed by the members of the Executive Council. (*Annexure-I*)

**Registrar to take-up necessary follow-up action forthwith.**

**39.2 Confirmation of the minutes of the Finance Committee meeting held on 11.5.2019.**

The minute of the Finance Committee meeting held on 11.5.2019 (*Annexure-II*) was taken up for discussion and members were of the opinion that the budget proposal needs to be reviewed.

**Resolved:** The minutes of the Finance Committee meeting held on 11.5.2019 was accepted with the following observations:

- (i) Finance Officer advised to present in-depth budget proposal with proper justification.
- (ii) The budget proposal to be revised making it realistic based on actuals.

**FO to take necessary action forthwith.**

**39.3 Confirmation of the minutes of the Inspection Council meeting held on 06.04.2019.**

The minutes of the Inspection Council meeting held on 06.04.2019 and the action taken report (*Annexure-III*) was placed for confirmation.

**Resolved:** (i) The minutes of the Inspection Council held on 06.04.2019 was confirmed.

- (i) Further resolved to expedite the process of Digital Inspection to bring more colleges under the ambit of inspection for granting affiliation.



**IC/Registrar will take up necessary action.**

**39.4 To accept the minutes of the Academic Meet held on 9.4.2019 and 13.4.2019.**

The minutes of the Academic Meet held on 9.4.2019 and 13.4.2019 along with the respective action taken report was taken up for discussion. (*Annexure – IV & Annexure-V*)

**Resolved:** The minutes of the Academic Meet held on 9.4.2019 and 13.4.2019 along with the respective action taken report was confirmed with the following observations:

- (a) Agenda on miscellaneous discussion No. (iii) "UGC to be requested to issue the 12B & 2f Certificates in the new address at Haringhata", the matter may be executed at the earliest and Haringhata Municipality to be approached for updating the address of the University from their end.
- (b) Agenda on miscellaneous discussion No. (iii) "Conducting an energy audit for determining ways to reduce consumption of electricity", the matter to be executed taking into cognizance the status of other Universities.

**Registrar/FO/IS will take necessary action.**

**39.5 To report on the progress of work in the Haringhata Campus of the University.**

The report from the Engineering Section was placed in the meeting by Registrar. (*Annexure-VI*)

The detailed progress report on the Campus development at Haringhata as on 29/04/2019 was accepted in the meeting with a note to complete the remaining work under Phase-1 on urgent basis so that academics can prosper to the best.

**Resolved:** (i) Remaining work of construction under Phase-1 to be completed at the earliest. The work on the Project "Rain water Harvesting" to be expedited before commencement of the rainy season.

- (ii) Garbage disposal project to be undertaken by the University for eco-friendly disposal of garbage
- (iii) The work of developing the University to a green campus to be given added impetus.

**Registrar / Engineer / Finance Officer will take necessary action.**

**39.6 To report on the status of work being undertaken under RUSA.**

A comprehensive report on the work being undertaken under RUSA was placed in the meeting by RUSA Co-ordinator Dr. Md. Aftabuddin (*Annexure- VII*). He reported that:

- A grant of Rs. 20 Crores has been allocated for MAKAUT, WB
- Rs. 10 Crores has been received as first installment
- Rs. 2.50 Crores has been given to PWD as advance for creation of infrastructure
- Rs. 1.22 Crores has been given to WBREDA as advance for Solar Power system installation

Infrastructures to be built:



- G+4 Institutional building
- Swimming pool
- Tennis court
- Volley ball cum Basket ball court with gallery
- 300 KWp Roof top Solar Energy
- Advanced VFX laboratory
- Recording Studio
- Smart Class projection system (20).

**Resolved:** As it is a time bound project, so necessary initiative to be taken by the University to utilize the amount by timely implementation of the work to be undertaken with the money.

**RUSA Coordinator/ Registrar / Engineer/ Finance Officer will take necessary action.**

**39.7 To confirm the Minutes of the Academic Council Meeting held on 25<sup>th</sup> April, 2019.**

The minutes of the Academic Council Meeting held on 25<sup>th</sup> April, 2019 placed for confirmation (*Annexure- VIII*).

**Resolved:** The minutes of the Academic Council Meeting held on 25<sup>th</sup> April, 2019 was confirmed.

**Vice-Chancellor/Registrar will take necessary action.**

**39.8 To report on the joining of Officers in the post of Registrar, Controller of Examinations, Assistant Registrar and Assistant Controller of Examinations.**

It was reported in the meeting about the joining of the following Officers:

- Registrar joined on 1<sup>st</sup> April, 2019
- Controller of Examinations joined on 30<sup>th</sup> April, 2019
- Assistant Registrar joined on 5<sup>th</sup> March, 2019
- Assistant Controller of Examinations joined on 18<sup>th</sup> February, 2019

**Resolved:** The joining of Registrar, Controller of Examinations, Assistant Registrar and Assistant Controller of Examination was accepted.

**Vice-Chancellor/ Registrar will take necessary action.**

**39.9 To report on the shifting of the high tension line running through the University Campus at Haringhata.**

It was reported in the meeting by Registrar that there is a 220 KV D/C (Jeerat – Satgachia) Transmission line inside the main Campus of the University at Haringhata Campus. The diversion/ shifting of said transmission line is urgently felt necessary, as presence of the same may create different hazards and above portion (35 mt. wide all along the Transmission line) cannot be utilised for further development purpose.

Considering the same, the Chief Engineer, West Bengal State Electricity Transmission Company Ltd. Has been approached for diversion / shifting of the said line. They have also sent a project estimate amounting to Rs.254.15 Lakh.

A proposal has been already sent by the Honorable Vice-Chancellor to the Additional Chief Secretary , Dept. of Higher Education , Govt. of West Bengal for budgetary sanction vide memo No.4.16/VC(Shft.Transm.Ln)/2019 Dated: 22.04.2019 for the money required for



shifting of the high tension line.

**Resolved:** Engineer (Electrical) in consultation with Registrar to follow up the shifting of the high tension line from the University campus. For monetary allocation, the matter to be followed up with Additional Chief Secretary to ensure that necessary allocation is made and the monetary benefit is available to the University.

**Registrar/ Engineer (Electrical) will take necessary action.**

**39.10 To report on the ongoing audit being carried on by Price Water Coopers.**

Finance Officer reported that PWC was awarded the job of finalization of the Accounts of the University till the financial year 2018-19 and have started the job which is schedule to be completed within May / June 2019.

**Resolved:** Audited accounts as prepared by PWC to be placed in the next meeting of the Executive Council.

**Finance Officer to take necessary action.**

**39.11 To report on the forth coming Even Semester Examination of the University.**

The report on the just concluded Odd Semester Examination and the forth coming Even Semester Examination of the University was placed in the meeting by Controller of Examinations. (Annexure- IX)

The important features for the forth .

Practical Examination to be held from 13<sup>th</sup> May, 2019 to 24<sup>th</sup> May, 2019.

Theory Examination to be held from 28<sup>th</sup> May, 2019 to 14<sup>th</sup> June, 2019.

No. of students to appear for the Examination : 140045.

Theory examination to be held in 2120 papers.

Practical examination to be held in 819 papers.

Sessional paper to be held in 394 papers.

No. of students appearing for graduating examination 40,000 approx.

**Resolved:** The report was accepted.

**COE to take necessary action.**

**39.12 To place the report of the meeting of the Placement Council.**

**Reporting on Placement Status as on 30.04.2019**

1. No. of Placement (2018-19) : 33 Students
2. No. of Campus drives organised (2018-19) : 12 Companies
3. No. of Student placed (2018-19) = Total 33

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	B. Tech (CSE)	B. Tech (IT)	M.Tech (CSE)	M.Tech (IT)	M.Tech (Biotechnology)
Infosys	7	5	1	1	0
TCS	5	1	0	0	0
WIPRO	1	0	0	0	0
L&T Infotech	1	2	1	0	0
CTS	2	0	1	0	0
EPAM	0	1	0	0	0
ICONMA	0	0	0	0	1
Subex	3	0	0	0	0
<b>TOTAL Nos.</b>	<b>19</b>	<b>09</b>	<b>03</b>	<b>01</b>	<b>01</b>

4. No. of internship programme arranged (2018-19) : 8 Companies as on 30.04.2019

5. Other training programme arranged (2018-19) : 2 nos Training Program

**Resolved:** The report was accepted and suggested to work on more avenues to extend the purview of placement.

**Placement Officer to take necessary action.**

**39.13 To place the Selection Committee/ Screening Committee report with regards to awarding CAS to two faculties.**

Two reports were placed in the meeting by Registrar for awarding CAS to two faculties. They are as follows:

- (i) The report of the Screening Committee for awarding CAS to Dr. Atreyee Biswas, Assistant Professor, Department of Natural Science for intra-grade Career Promotion (CAS) from Stage II to the Assistant Professor Stage III
- (ii) The report of the Selection Committee for awarding CAS to Dr. Suparna Biswas for promotion to the post of Associate Professor in the Department of Computer Science and Engineering under Career Advancement Scheme

**Resolved:** (i) The report of the Screening Committee to award intra-grade career promotion (CAS) Dr. Atreyee Biswas, Assistant Professor, Department of Natural Science, from Assistant Professor Stage-II to Assistant Professor Stage-III in PB Rs 15600 – 39100/- with AGP Rs 8000/- w.e.f 21.9.2017 was accepted for implementation.

- (iii) The report of the Selection Committee for awarding CAS to Dr. Suparna Biswas for promotion to the post of Associate Professor in the Department of Computer Science and Engineering under Career Advancement Scheme in the pay scale of Rs 37,400 – 67,000/- with AGP Rs 9000/- with effect from 3.8.2018 was accepted for implementation.

**Registrar to take necessary action.**



**39.14 To report regarding the planning of establishment of state of the art laboratories at MAKAUT, Haringhata Campus.**

A report was placed by Assistant Registrar on the planning for establishment of the state of the art laboratories at MAKAUT, Haringhata Campus. The installation of the following labs for which workshop has been conducted or to be held was highlighted:

(A) ROBO LAB - @ Rs 25,00,000/-

(Workshop conducted on 08 May, 2019)

(B) 3D Printing Lab - Rs 1,36,000/-

(Two 3D Printers + One 3D Scanner)

(Workshop conducted on 09 May, 2019)

(C) Drone Technology

(Workshop planned for next week)

(D) IoT/OTT Lab - Workshop to be held last week of May

(E) ARTIFICIAL INTELLIGENCE LAB

(F) VR-AR-MR-XR-LAB

(Workshop to be held on 16<sup>th</sup> May, 2019)

**Resolved:** Proposal for establishment of state of the art Laboratories at MAKAUT, Haringhata Campus was accepted and forwarded for implementation.

**Vice-Chancellor/Registrar/ Finance Officer will take necessary action.**

**39.15 To report regarding the engagement of different Contractual Officials and Staffs for specified tasks.**

It was reported in the meeting that different Contractual Officials and Staffs for specified tasks have been appointment. The Security and House Keeping staffs have been engaged through Agency "Brave" and other office staffs have been appointed through Agency "Ultimate Digital Solution".

**Resolved:** The report was accepted.

**Registrar will take necessary action.**

**39.16 To report regarding the requirement of City Office for examination and other purposes.**

It was reported in the meeting that University for conducting centralized evaluation process and other activities related to conduction of examination, conduction of different statutory/ non statutory meetings and meets, interaction of different stake holders with Hon'ble Vice Chancellor and Digital Inspection activities a City Office is a necessity.

**Resolved:** Registrar to write to the Higher Education Department requesting for allotting land/ building for City office of the University.

**Registrar to take necessary action.**



**39.17 To report on the MOU's with different Organizations (Annexure-X).**

**Resolved:** The report was accepted for implementation.

**Action:** Registrar/ Prof. P. N. Dutta

**39.18 To report on the MOOC's /MAR/Mentoring activities (Annexure-XI).**

**Resolved:** The report on MOOC's /MAR/ Mentoring activities was accepted. The necessary initiative on part of the University was appreciated. The individual in-charge were requested to take active role in implementation of the different programmes successfully.

**In-charge MOOC's/MAR/Mentoring activities will take necessary action.**

**39.19 To report on the planning of office automation.**

It was reported in the meeting that a team of Officers with Registrar, Finance Officer and Controller of Examinations are looking for avenues for successful implementation of the ERP system for the University. Negotiations with different organizations have been initiated.

**Resolved:** The planning for office automation was accepted and referred for negotiations with organizations for successful implementation of the same.

**Registrar/Finance Officer/Controller of Examinations will take necessary action.**

**39.20 To report the activities of EKTA Incubation Centre.**

In the report on Ekta Incubation Centre (Annexure-XII) it was stated that the 21<sup>st</sup> Board of Governors meeting of EIC-TBI was held on 7<sup>th</sup> November, 2018 in Salt Lake. The different resolutions adopted from the meeting are:

- EKTA Incubation Centre is to function as an independent integral division of MAKAUT, WB.
- Chairman's proposal to appoint Prof. Sukhendu Samajdar as Director was unanimously accepted.
- As regards incubates, EKTA is to make a "fresh start" with emphasis on student entrepreneurship and start-up.

**Resolved:** The report on EKTA incubation centre along with the resolutions adopted from the 21<sup>st</sup> Board of Governors meeting of EIC-TBI held on 7<sup>th</sup> November, 2018 in Salt Lake was accepted for implementation.

**Vice-Chancellor/Registrar/Director EKTA Incubation Centre will take necessary action.**

**39.21 To report on the Professional Programme promotional activities (Annexure-XIII).**

**Resolved:** The report was accepted and forwarded for more promotional activities for the Professional Programmes to popularize it.

**Registrar to take necessary action.**



**39.22 *Reporting on certification and Post Graduate Diploma Courses which have been undertaken by the University (Annexure-XIV).***

The report on Introduction of Professional PG and UG Programmes as well as Certificate Courses at Haringhata was placed in the meeting.

**Resolved:** The report was accepted and forwarded for successful implementation.

**Dr. Indranil Mukherjee/Registrar/Information Scientist will take necessary action.**

**39.23 *To report on the Digital System of Inspection initiated by University (Annexure-XV)***

**Resolved:** The report was accepted with intimation to the Inspector of Colleges to bring more colleges under the purview of inspection. As in the report it has been stated that till date only 18 colleges both AICTE & Non-AICTE has been inspected through digital inspection mode successfully which is not at all a satisfactory number.

**Inspector of Colleges to take necessary action.**

**39.24 *To report on the escalation of construction cost in Haringhata Campus (Annexure-XVI)***

**Resolved:** The report on escalation of construction cost in Haringhata Campus along with the electrical BOQ was accepted. Engineer Civil and Electrical were requested to take necessary follow-up work in this regard.

**Engineer (Civil)/Engineer (Electrical)/Registrar will take necessary action.**

**39.25 *To report about requisition of additional land from the State Government at Haringhata***

It was reported in the meeting that Higher Education Department, Government of West Bengal has been approached for allotting an additional land of 50 acres adjoining the present campus at Haringhata for expansion of the University with modern facilities to develop the campus as a "state of the art Campus". State Government has principally accepted the proposal and necessary communication has been received.

**Resolved:** The proposal for requisition of additional land from the State Government at Haringhata was accepted and Vice-Chancellor/Registrar was requested to follow it up with the Higher Education Department.

**Vice-Chancellor/Registrar to take necessary action.**

**39.26 *To report on the planning of implementation of Rain Water Harvesting Project at MAKAUT, WB Haringhata Campus.***

It was reported in the meeting that University is negotiating with agencies for successful implementation of the Rain Water Harvesting Project for successful implementation of the initiative to preserve the water that is drained out.



**Resolved:** University to go ahead with the proposal for implementation of the Project on Rain Water Harvesting. Initiative to be taken before the commencement of the rainy season.

**Registrar/Engineer (Civil) will take necessary action.**

**39.27 To report on the construction of an Open Library at MAKAUT, WB Haringhata Campus.**

The concept of constructing an open library at MAKAUT, WB Haringhata Campus was appreciated.

**Resolved:** University to go ahead with such socially motivated work as construction of an Open Library.

**Registrar/Engineer (Civil) to take necessary action.**

**39.28 To report on introduction of Solar Energy System.**

It was reported in the meeting that WBREDA has been approached for development of the Solar Energy System at the Haringhata Campus of the University. An amount of Rs 1 crore 22 lakhs from RUSA grant has already been released to them for initiating necessary work.

**Resolved:** University to take necessary initiative to expedite the process for successful implementation of the Solar Energy System in its campus at Haringhata.

**RUSA Coordinator/Registrar/Engineer will take necessary action.**

**39.29 To report on the introduction of new Under-Graduate and Post-Graduate Programme at MAKAUT, WB Haringhata Campus,**

As the matter has been already discussed in Agenda No. 39.22, so further discussion took place on this agenda.

**39.30 To report on the Chess/Games/Cultural activities of University (Annexure-XVII).**

The report on the Chess/Games/Cultural activities of the University was appreciated.

**Resolved:** University may initiate steps for necessary infrastructure for holding such extracurricular activities.

**Vice-Chancellor/Registrar/Engineer (Civil) will take necessary action.**

**39.31 Confirmation of the minutes of the Examination Council held on 4.4.2019 (Annexure-XVIII)**

**Resolved:** The minutes of the Examination Council held on 4.4.2019 along with the Action Taken Report was accepted for implementation and forwarded for taking necessary action.

**COE/Registrar will take necessary action.**



**39.32 To report on Recycling of Plastics machine installed at MAKAUT, WB Haringhata Campus.**

It was reported in the meeting that Indian Plastic Federation has by courtesy installed a Plastic Agglomerating Machine in the Haringhata Campus of the University. Everyday waste plastic materials collected from the University Haringhata Campus is being agglomerating in this machine. Paver blocks are being presently constructed in the Campus on experimental basis using agglomerated plastic in place of aggregate used in plain cement concrete.

**Resolved:** The report was accepted with appreciation.

**Registrar/ Sri Kalipada Das will take necessary action.**

**39.33 To report on the proposal of zero water discharge project and STP Management.**

**Resolved:** The proposal on zero water discharge project and STP Management was accepted. For STP Management, the engagement of an external agency with proven knowledge (as they are the executor of the project in the campus) was accepted.

**Registrar/ Engineer (Civil) will take necessary action.**

**39.34 To report on the different workshops and seminars held by the University**

The report was placed in the meeting by IQAC Coordinator.

**Resolved:** The report was accepted and appreciated for the necessary initiative taken for holding of workshop and seminars by the University.

Vice-Chancellor/IQAC Coordinator will take necessary action.

**39.35 To Report on the CSR Activities (Annexure- XIX).**

**Resolved:** The report was accepted and advised for further negotiation for successful implementation.

**Registrar/CSR In-charge to take necessary action.**

**39.36 To report on the activities of IQAC(Annexure-XX)**

**Resolved:** The report was accepted and certain activities like the initiative for publication of the University Research Journal "Tech Vistas and launch of University News Letter "Vibrance" was specially applauded.

**Director IQAC to take necessary action.**

**39.37 To report on the status of Board of Studies (Annexure-XXI)**

**Resolved:** The report was accepted and forwarded for implementation with a note to complete the residual work.

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**BOS Coordinator/ Registrar will take necessary action.**

**39.38 Any other matter to be placed on the table with permission from the chair.**

- (i) **To award terminal benefit to retired contractual employee of the University Sri Radheshyam Das**

It was reported in the meeting that Sri Radheshyam Das retired from the University on 31<sup>st</sup> March, 2019 after rendering continuous service for more than 10 years.

The pay rationalization committee formed by the Executive Council to rationalize the pay of the daily wage/ contractual employees or any other category of employees other than permanent employees, had on principle adopted the Govt. of West Bengal, Finance Department Memo No. 1107-F(P) Howrah, the 25<sup>th</sup> February, 2016 in augmenting facility to the employees on daily wage/ contractual employment. It has been mentioned in the Memo that "terminal benefit on attaining the age of 60 years will be 2.00 lakh".

As Radheshyam Das has served the University for than 10 years on a continuous manner, so he may granted the above mentioned terminal benefit of Rs 2.00 lakh (Two lakhs only).

**Resolved:** Radheshyam Das may be granted terminal benefit of Rs. 2.00 lakh from University fund as a special case.

**Registrar/Finance Officer - to take necessary action forthwith.**

- (ii) **Confirmation of the Revised Budget for the year 2018-19 and Proposed Budget for the year 2019-20 (Annexure-XXII)**

**Resolved:** To place the Proposal Budget for the year 2019-20 afresh based on more realistic terms as the reflection of the budget for the previous year is predominant. Also the confirmation of the Revised Budget for the year 2018-19 was deferred and Finance Officer was requested to check the amounts against different heads as it was not very convincing.

**Finance Officer to take necessary action in this regard.**

- (iii) **Placed for consideration a proposal for permanent transfer of faculties from one Department to the other with change in the nomenclature of the post (Specialization)**

Proposal for permanent transfer of faculties from one Department to the other with change in the nomenclature of the post (Specialization) held by the faculty in the same level without any additional financial liability was placed by Hon'ble Vice-Chancellor for consideration.

**Resolved:** Executive Council did not approve the proposal.

- (iv) **Placed for consideration a proposal to constitute a Committee for formulation of the University Statute**

Registrar placed the proposal to constitute a Committee for formulation of the University Statute.



**BOS Coordinator/ Registrar will take necessary action.**

**39.38 Any other matter to be placed on the table with permission from the chair.**

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It was reported in the meeting that Sri Radheshyam Das retired from the University on 31<sup>st</sup> March, 2019 after rendering continuous service for more than 10 years.

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As Radheshyam Das has served the University for than 10 years on a continuous manner, so he may granted the above mentioned terminal benefit of Rs 2.00 lakh (Two lakhs only).

**Resolved:** Radheshyam Das may be granted terminal benefit of Rs. 2.00 lakh from University fund as a special case.

**Registrar/Finance Officer - to take necessary action forthwith.**

- (ii) **Confirmation of the Revised Budget for the year 2018-19 and Proposed Budget for the year 2019-20 (Annexure-XXII)**

**Resolved:** To place the Proposal Budget for the year 2019-20 afresh based on more realistic terms as the reflection of the budget for the previous year is predominant. Also the confirmation of the Revised Budget for the year 2018-19 was deferred and Finance Officer was requested to check the amounts against different heads as it was not very convincing.

**Finance Officer to take necessary action in this regard.**

- (iii) **Placed for consideration a proposal for permanent transfer of faculties from one Department to the other with change in the nomenclature of the post (Specialization)**

Proposal for permanent transfer of faculties from one Department to the other with change in the nomenclature of the post (Specialization) held by the faculty in the same level without any additional financial liability was placed by Hon'ble Vice-Chancellor for consideration.

**Resolved:** Executive Council did not approve the proposal.

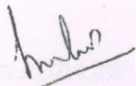
- (iv) **Placed for consideration a proposal to constitute a Committee for formulation of the University Statute**

Registrar placed the proposal to constitute a Committee for formulation of the University Statute.



**Resolved:** EC accepted the proposal and left to the Hon'ble Vice-Chancellor the formation of the drafting Committee.

The meeting ended with a vote of thanks from the chair.



**Prof. Saikat Maitra**  
Chairman, Executive Council &  
Vice Chancellor, MAKAUT, WB



**Dr. Partha Pratim Lahiri**  
Secretary, Executive Council &  
Registrar, MAKAUT, WB





**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

**Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249**  
**City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064**

**Action Taken Report of 39<sup>th</sup> Executive Council Meeting held on 11.05.2019**

Sl.No	Agenda	Resolution	Action Taken
1.	<u>Agenda No. 39.1</u> <i>Confirmation of the minutes of the 38<sup>th</sup> Executive Council meeting of the University held on 21<sup>st</sup> December, 2019.</i>	The minutes of the 38 <sup>th</sup> executive Council meeting alongwith the Action Taken Report was confirmed by the members of the Executive Council. <i>(Annexure-I)</i>	
2.	<u>Agenda No. 39.2</u> <i>Confirmation of the minutes of the Finance Committee meeting held on 11.5.2019.</i>	The minutes of the Finance Committee meeting held on 11.5.2019 was accepted with the following observations: (i) Finance Officer advised to present in-depth budget proposal with proper justification. (ii) The budget proposal to be revised making it realistic based on actuals.	This will be taken care in the revised budget.
3	<u>Agenda No. 39.3</u> <i>Confirmation of the minutes of the Inspection Council meeting held on 06.04.2019.</i>	(i) The minutes of the Inspection Council held on 06.04.2019 was confirmed. (ii) Further resolved to expedite the process of Digital Inspection to bring more colleges under the ambit of inspection for granting affiliation.	
4.	<u>Agenda No. 39.4</u> <i>To accept the minutes of the Academic Meet held on 9.4.2019 and 13.4.2019.</i>	The minutes of the Academic Meet held on 9.4.2019 and 13.4.2019 along with the respective action taken report was confirmed with the following observations: (a) Agenda on miscellaneous	Matter has been taken up with Haringhata Municipality. With UGC the matter to be taken up soon.



	<p><i>To confirm the Minutes of the Academic Council Meeting held on 27<sup>th</sup> April, 2018.</i></p> <p><i>Agenda No. 39.1</i></p> <p><i>To report on the joining of Officers in the post of Registrar, Controller of Examinations, Assistant Registrar and Assistant Controller of Examinations.</i></p> <p><i>Agenda No. 39.2</i></p> <p><i>To report on the shifting of the high tension line running through the University Campus at Haringhata.</i></p>	<p>discussion No. (iii) "UGC to be requested to issue the 12B &amp; 2f Certificates in the new address at Haringhata", the matter may be executed at the earliest and Haringhata Municipality to be approached for updating the address of the University from their end.</p> <p>(b) Agenda on miscellaneous discussion No. (iii) "Conducting an energy audit for determining ways to reduce consumption of electricity", the matter to be executed taking into cognizance the status of other Universities.</p>	<p>Work is under progress.</p> <p>Matter under consideration.</p>
5.	<p><u>Agenda No. 39.5</u></p> <p><b><i>To report on the progress of work in the Haringhata Campus of the University.</i></b></p>	<p>(i) Remaining work of construction under Phase-1 to be completed at the earliest. The work on the Project "Rain Water Harvesting" to be expedited before commencement of the rainy season.</p> <p>(ii) Garbage disposal project to be undertaken by the University for eco-friendly disposal of garbage</p> <p>(iii) The work of developing the University to a green campus to be given added impetus.</p>	<p>The project on "Rain water Harvesting" is complete. Under Phase-1 construction of Rear Block (Basement + Ground + 7 floors) is under process. Extension of one floors in Academic Building and Administrative Building also under consideration. Girls Hostel already completed Ground + 2. Under consideration 3 more floors. Garbage disposal plant in the discussion process.</p>
6.	<p><u>Agenda No. 39.6</u></p> <p><b><i>To report on the status of work being undertaken under RUSA.</i></b></p>	<p>As it is a time bound project, so necessary initiative to be taken by the University to utilize the amount by timely implementation of the work to be undertaken with the money.</p>	<p>Work is in progress.</p>



7.	<u>Agenda No. 39.7</u> <i>To confirm the Minutes of the Academic Council Meeting held on 25<sup>th</sup> April, 2019.</i>	The minutes of the Academic Council Meeting held on 25 <sup>th</sup> April, 2019 was confirmed.	
8.	<u>Agenda No. 39.8</u> <i>To report on the joining of Officers in the post of Registrar, Controller of Examinations, Assistant Registrar and Assistant Controller of Examinations.</i>	The joining of Registrar, Controller of Examinations, Assistant Registrar and Assistant Controller of Examination was accepted.	
9.	<u>Agenda No. 39.9</u> <i>To report on the shifting of the high tension line running through the University Campus at Haringhata.</i>	Engineer (Electrical) in consultation with Registrar to follow up the shifting of the high tension line from the University campus. For monetary allocation, the matter to be followed up with Additional Chief Secretary to ensure that necessary allocation is made and the monetary benefit is available to the University.	Work is under progress.
10.	<u>Agenda No. 39.10</u> <i>To report on the ongoing audit being carried on by Price Water Coopers.</i>	Audited accounts as prepared by PWC to be placed in the next meeting of the Executive Council.	
11.	<u>Agenda No. 39.11</u> <i>To report on the forth coming Even Semester Examination of the University.</i>	The report was accepted.	
12.	<u>Agenda No. 39.12</u> <i>To place the report of the meeting of the Placement Council.</i>	The report was accepted and suggested to work on more avenues to extend the purview of placement.	
13.	<u>Agenda No. 39.13</u> <i>To place the Selection Committee/ Screening Committee report with regards to awarding CAS to two faculties.</i>	(i) The report of the Screening Committee to award intra-grade career promotion (CAS) Dr. Atreyee Biswas, Assistant Professor, Department of Natural Science, from Assistant Professor Stage-II to Assistant Professor Stage-III in PB Rs 15600 – 39100/- with AGP Rs 8000/- w.e.f 21.9.2017 was accepted for implementation. (ii) The report of the Selection Committee for awarding CAS to Dr. Suparna Biswas for promotion to the post of Associate Professor in the Department of Computer Science and Engineering under Career Advancement Scheme	Already implemented. Both (i) and (ii).



		in the pay scale of Rs 37,400 – 67,000/- with AGP Rs 9000/- with effect from 3.8.2018 was accepted for implementation.	
14.	<u>Agenda No. 39.14</u> <i>To report regarding the planning of establishment of state of the art laboratories at MAKAUT, Haringhata Campus.</i>	Proposal for establishment of state of the art Laboratories at MAKAUT, Haringhata Campus was accepted and forwarded for implementation.	ROBO Lab already implemented. 3D Printing Lab already implemented. Drone Technology is under process. IoT /OTT Lab is under process. Artificial Intelligence Lab is under process. VR-AR-MR-XR-Lab is under installation process. Language Lab already done. Animation Lab already done.
15.	<u>Agenda No. 39.15</u> <i>To report regarding the engagement of different Contractual Officials and Staffs for specified tasks.</i>	The report was accepted.	Contractual Officials presently engaged in the University 22. Staffs for specified Tasks: 87 (House Keeping & Security staffs)
16.	<u>Agenda No. 39.16</u> <i>To report regarding the requirement of City Office for examination and other purposes.</i>	Registrar to write to the Higher Education Department requesting for allotting land/building for City office of the University.	Already letter has been sent.
17.	<u>Agenda No. 39.17</u> <i>To report on the MOU's with different Organizations.</i>	The report was accepted for implementation.	Already implemented. University is in the process of signing a MOU with IMC.
18.	<u>Agenda No. 39.18</u> <i>To report on the MOOC's /MAR/Mentoring activities.</i>	The report on MOOC's /MAR/ Mentoring activities was accepted. The necessary initiative on part of the University was appreciated. The individual in-charge were requested to take active role in implementation of the different programmes successfully.	MOOC's/ MAR/Mentoring Activities successfully running.
19.	<u>Agenda No. 39.19</u> <i>To report on the planning of office automation.</i>	The planning for office automation was accepted and referred for negotiations with organizations for successful implementation of the same.	Registration fully automated with digital support from WTL. Negotiations are under way with M-Junction for making the purchase related work fully digitized.



20.	<u>Agenda No. 39.20</u> <i>To report the activities of EKTA Incubation Centre.</i>	The report on EKTA incubation centre along with the resolutions adopted from the 21 <sup>st</sup> Board of Governors meeting of EIC-TBI held on 7 <sup>th</sup> November, 2018 in Salt Lake was accepted for implementation.	Implementation work under process.
21.	<u>Agenda No. 39.21</u> <i>To report on the Professional Programme promotional activities</i>	The report was accepted and forwarded for more promotional activities for the Professional Programmes to popularize it.	Advertisement has been published. Beside School Connect Programmes have been undertaken.
22.	<u>Agenda No. 39.22</u> <i>Reporting on certification and Post Graduate Diploma Courses which have been undertaken by the University</i>	The report was accepted and forwarded for successful implementation.	Certification and Post Graduate Diploma Courses are running successfully.
23.	<u>Agenda No. 39.23</u> <i>To report on the Digital System of Inspection initiated by University</i>	The report was accepted with intimation to the Inspector of Colleges to bring more colleges under the purview of inspection. As in the report it has been stated that till date only 18 colleges both AICTE & Non-AICTE has been inspected through digital inspection mode successfully which is not at all a satisfactory number.	Report to be placed by IC.
24.	<u>Agenda No. 39.24</u> <i>To report on the escalation of construction cost in Haringhata Campus</i>	The report on escalation of construction cost in Haringhata Campus along with the electrical BOQ was accepted. Engineer Civil and Electrical were requested to take necessary follow-up work in this regard.	MBL has been approached for progress of the work based on the new BOQ and work has been accomplished and payment has also been done.
25.	<u>Agenda No. 39.25</u> <i>To report about requisition of additional land from the State Government at Haringhata</i>	The proposal for requisition of additional land from the State Government at Haringhata was accepted and Vice-Chancellor/Registrar was requested to follow it up with the Higher Education Department.	Matter is on-going and University is yet to receive the additional land. A payment of Rs 5 crores has already been made.
26.	<u>Agenda No. 39.26</u> <i>To report on the planning of implementation of Rain Water Harvesting Project at MAKAUT, WB Haringhata Campus.</i>	University to go ahead with the proposal for implementation of the Project on Rain Water Harvesting. Initiative to be taken before the commencement of the rainy season.	Already done.
27.	<u>Agenda No. 39.27</u> <i>To report on the construction of an Open Library at MAKAUT, WB Haringhata Campus.</i>	University to go ahead with such socially motivated work as construction of an Open Library.	Open Library at Haringhata Campus of the University has already started.



28.	<u>Agenda No. 39.28</u> <i>To report on introduction of Solar Energy System.</i>	University to take necessary initiative to expedite the process for successful implementation of the Solar Energy System in its campus at Haringhata.	In the stage of implementation.
29.	<u>Agenda No. 39.29</u> <i>To report on the introduction of new Under-Graduate and Post-Graduate Programme at MAKAUT, WB Haringhata Campus.</i>	As the matter has been already discussed in Agenda No. 39.22, so further discussion took place on this agenda.	
30.	<u>Agenda No. 39.30</u> <i>To report on the Chess/Games/Cultural activities of University</i>	University may initiate steps for necessary infrastructure for holding such extracurricular activities.	Football and Cricket ground ready. Volley ball court also ready.
31.	<u>Agenda No. 39.31</u> <i>Confirmation of the minutes of the Examination Council held on 4.4.2019</i>	The minutes of the Examination Council held on 4.4.2019 along with the Action Taken Report was accepted for implementation and forwarded for taking necessary action.	
32.	<u>Agenda No. 39.32</u> <i>To report on Recycling of Plastics machine installed at MAKAUT, WB Haringhata Campus.</i>	The report was accepted with appreciation.	Successfully being used in the campus.
33.	<u>Agenda No. 39.33</u> <i>To report on the proposal of zero water discharge project and STP Management.</i>	The proposal on zero water discharge project and STP Management was accepted. For STP Management, the engagement of an external agency with proven knowledge (as they are the executor of the project in the campus) was accepted.	Tendering process is on.
34.	<u>Agenda No. 39.34</u> <i>To report on the different workshops and seminars held by the University</i>	The report was accepted and appreciated for the necessary initiative taken for holding of workshop and seminars by the University.	
35.	<u>Agenda No. 39.35</u> <i>To Report on the CSR Activities</i>	The report was accepted and advised for further negotiation for successful implementation.	CSR activities successfully running.
36.	<u>Agenda No. 39.36</u> <i>To report on the activities of IQAC</i>	The report was accepted and certain activities like the initiative for publication of the University Research Journal "Tech Vistas and launch of University News Letter "Vibrance" was specially applauded.	Publication of Tech Vistas and Newsletter Vibrance next edition is under process.



